

Please submit the following information for job postings to the Kapi`olani Culinary Arts website:

1. Company name and location(s)
2. Brief job description(s)
3. Qualifications for position(s)
4. Work hours (i.e. flexible or set)
5. Pay (i.e. hourly, salary, depends on experience)
6. State clearly how to apply for the position(s)
7. Contact information if applicable (person to contact and preferred method i.e.: email, phone number, etc)
8. Website address if available
9. Logo for your business in a jpeg format (if you do not have a logo in jpeg format, company name will be used)
10. Other applicable information

Job postings will remain on the Kapi`olani Culinary Arts website for 30 calendar days.

Please send via email to [kieselk@hawaii.edu](mailto:kieselk@hawaii.edu) for posting.